### Introduction to the HiJaak Catalog

The HiJaak Catalog is a database of information that HiJaak Express stores about your graphics files. You can create as many catalogs as you like and add graphics files to each one by the process of updating. Only those files that are added will be referenced and thumbnailed in your catalog. Updating is the process of storing file information such as size, number of colors and image class, and creating thumbnails of graphics files and replacing the generic Windows large icons with these thumbnails. The advantage to creating and viewing thumbnails is that you can identify your graphics files without having to open and display them in an application.

**Important:** You can only view thumbnails in Windows Large Icon mode or in HiJaak's Extra Large Icon mode. When you are viewing thumbnails in Small Icons or Details mode, you will not see HiJaak's thumbnails.

By providing this catalog of information on your graphics files, HiJaak Express helps you manage them. At any time, you can right-click a thumbnail of a graphics file in Windows Explorer, the Open or Save As dialog box, My Computer or Network Neighborhood and get the graphical Properties of that file.

You can create and open different catalogs. Having multiple catalogs is useful if you have graphics on a CD-ROM or other removable media that you want to organize and for which you want to create shortcuts. Note that you can only have one catalog open at a time.

HiJaak's default settings for the catalog should work well with most systems. However, if you want to customize such as thumbnail size and color, you can do so from HiJaak Catalog Setup.

**Note:** All the procedures for working with the HiJaak Catalog refer to Windows Explorer. You can perform any of the procedures from the Open or Save As dialog box, My Computer or Network Neighborhood as well.

{button ,AL(`formats;properties;catalogs;update;thumbnails')} Related Topics

## To run HiJaak Catalog Setup

• Click the Start button and point to Programs. In the Programs folder, point to HiJaak Express. Click HiJaak Catalog Setup.

OR

• Right-click the HiJaak Catalog Controls icon in the task tray and select **Catalogs**, **Setup**, or **Formats**, depending on the type of Setup you want to perform.

#### To remove the HiJaak Catalog Controls icon from the task tray

**IMPORTANT!** Before continuing with this procedure, note that removing this icon exits HiJaak Update, which disables thumbnails, shortcut menu items, and catalogs. Exit HiJaak Update only if you are having problems using the shell extensions and you need to disable them for troubleshooting purposes.

Right-click the HiJaak Catalog Controls icon in the task tray and select Setup. The HiJaak Catalog Setup dialog box displays with the Setup tab active. Click the Enable HiJaak Shell Extensions check box to deselect it. Click OK.

# **Updating and Cataloging Graphics Files**

Updating is the process of adding files to the HiJaak Catalog, creating thumbnails and keeping catalog information current. You can update your catalog by file, folder or lists of folders. When a file is updated, several things happen: If the file was not originally part of the active catalog, it is added to the catalog. If it is part of the catalog, but is out of date, then changes to the file, such as date, size, location and name, are recorded and appear in the file's Properties sheet. Also, changes to the appearance of a graphics file are reflected in the file's thumbnail.

HiJaak Express indicates when it is updating files using a globe icon in the Windows task tray. When the globe is green, HiJaak Update is running, but not updating files. When it is flashing green and yellow, it is currently updating files. When it is blue, the active catalog is read-only, so no updating features are available. And when it is red, HiJaak Update isn't updating files because there are either no catalogs available or it has encountered some system problem.

To add files to the HiJaak Catalog and maintain current file information, you can update one or more selected files.

Click here: Updating Selected Files

If you are having problems with any of the files you are updating, you can skip them: <u>Skipping Updates</u>

If you have having problems using catalogs or shell extensions in general, click here: <u>Troubleshooting HiJaak Catalogs</u>

{button ,AL(`prohowto update;prohowto updatelist;prohowto priority;prohowto viewcontents;prohowto turnonupdate;prohowto skipupdate')} **How To...** 

{button ,AL(`formats;properties;catalogs')} Related Topics

# **Updating Selected Files**

You can update selected files at any time from the Windows Desktop, My Computer, Network Neighborhood, the Windows standard Open and Save As dialog boxes or Windows Explorer. Updating files in this manner is useful because you can quickly replace generic icons with thumbnails while you are browsing.

{button ,AL(`prohowto update',1,`.')} **How To...** 

# To update selected files

- 1. Run Windows Explorer.
- 2. Switch to the folder that contains the file(s) you want to update.
- 3. Right-click the file you want to update.

If you want to update more than one file, press the **CTRL** key as you click the files. After you have selected the last file, right-click any of the selected files.

The files' shortcut menu displays.

4. Click HiJaak Update.

HiJaak creates a 256-color thumbnail of the file and replaces the generic Windows icon with this thumbnail. It also extracts file information and adds it to the file's Properties sheet.

# **Skipping Updates**

If HiJaak Express attempts to update a file and fails because of file incompatibility or system problems, then it marks the file "Skip Update." If, for any reason, you don't want HiJaak Express to update a file, you can also mark it Skip Update. You may not want HiJaak Express to update a file if HiJaak has run into problems updating it in the past, the file is large and takes a lot of time to update, or the copy of the file is not the most recent copy available.

Tip

If your system runs out of memory during a large update, HiJaak will mark all files Skip Update. To attempt another update, you need to deselect the Skip Update option. The easiest way to deselect Skip Update on a large number of files is to right-click the top level folder and select **Remove from Catalog**. A message box confirming your selection displays. Click **OK**. HiJaak removes the Skip Update settings from all the files located in that folder and all of its subfolders.

{button ,AL(`prohowto skipupdate',1,`',`')} **How To...** 

#### To skip a file during update

- 1. Right-click the file you do not want to update. The file's shortcut menu displays.
- 2. Click Properties.
  - The file's Properties sheet displays.
- 3. Click the **Details** tab. The Details page displays.
- 4. Select the Skip Update check box.
- 5. Click OK.

The Properties sheet closes, the image thumbnail disappears, and HiJaak Express skips this file in all future updates.

#### Тір

If your system runs out of memory during a large update, HiJaak will mark all files Skip Update. To attempt another update, you need to deselect the Skip Update option. The easiest way to deselect Skip Update on a large number of files is to right-click the top level folder and select **Remove from Catalog**. A message box confirming your selection displays. Click **OK**. HiJaak removes the Skip Update settings from all the files located in that folder and all of its subfolders.

# **Displaying the Contents of the Catalog**

After you have added files to a HiJaak Catalog by way of updating, you can view the contents of the catalog. You can also delete files from it if you like. Before using this procedure, make sure that the correct catalog is open.

{button ,AL(`prohowto viewcontents',1,`',`')} **How To...** 

#### To view the contents of the catalog

1. Click the **Start** menu and point to **Programs**. In the Programs folder, point to **HiJaak Express**. Click **HiJaak Catalog Setup**.

The HiJaak Catalog Setup dialog box displays with a tree representing all the files and folders that have been added to the active catalog.

- 2. To view information on the active catalog, click **Catalog Info**.
- 3. If you want to remove a file from the catalog, click its thumbnail, then click **Delete**. All information about the file is removed from the catalog, but the file is not deleted.
- 4. To close HiJaak Catalog Setup, click **OK**.

#### Tip

You can also remove a thumbnail from the catalog by selecting **Remove from Catalog** from the file's shortcut menu.

# Viewing HiJaak Thumbnails in Windows Explorer

You can view image thumbnails in either Windows standard large icon mode or HiJaak's Extra Large Thumbnail mode. Extra large thumbnails may be up to 120x120 pixel; the default is 64x64. To view extra large thumbnails, either click the HiJaak Thumbnails button in the Explorer toolbar, or pull down the Explorer **View** menu and click **HiJaak Thumbnails**.

Extra large thumbnails (64x64) display in the Explorer window.

You can also configure the view of HiJaak Thumbnails using the Setup Page in HiJaak Catalog Setup. To learn how to change the configure the thumbnail view, click here: <u>To setup icon size and color</u>

# **Viewing File Properties**

When you update files, HiJaak Express adds a Details tab to the Properties sheets of the file.

The **Details** tab contains the following information about your cataloged file:

- File type—the name of the format.
- Image class—whether the image is raster, vector or metafile.
- Number of pages—the number of pages in the image.
- Grayscale—whether the image is composed of shades of gray.
- Number of colors—the color depth of the file.
- Height—the number of pixels in the height of raster images.
- Width—the number of pixels in the width of raster images.
- Fonts—the names of the fonts contained within vector images.
- Skip update—whether the file will be updated next time you run an update.

Note that you can display the file's Properties sheet by selecting Properties from the file's shortcut menu in Explorer. You cannot view these properties from HiJaak Express's File menu.

{button ,AL(`prohowto viewproperties')} How To...

{button ,AL(`formats;catalogs;update')} Related Topics

### To display details about cataloged files:

- 1. Right-click the file for which you want to display details. The file's shortcut menu displays.
- 2. Click Properties.
  - The file's Properties sheet displays.
- Click the **Details** tab. The Details page displays. Note that the type of information that is available depends on the file type and class of the file you have selected.

{button ,AL(`update;properties')} Related Topics

# **Managing Multiple Catalogs**

You can create as many catalogs as you want and place them on any available drive, including local or network drives. The ability to create multiple catalogs give you the following benefits:

• You can create multiple small catalogs to save disk space.

You can organize your project's images by using project-based catalogs across different drives.
 You can also manage catalogs by opening, renaming and merging them.

You can open a catalog from the Windows Explorer or HiJaak Catalog Setup at any time. Note that although you can create as many catalogs as you want, you can only have one catalog open at a time.

If this open catalog is opened in update mode (read/write), then no other users will be allowed to open it until you close it or reopen it in read-only mode.

You can also merge one catalog or a part of a catalog into another. When you merge one catalog into another, the catalog that is being merged into another does not change. The information in that catalog is copied rather than moved. If the catalogs have thumbnails associated with files common to both, the information with the most recent date is used.

{button ,AL(`prohowto createcat;prohowto opencat;prohowto mergecat;prohowto renamecat;prohowto defcat;prohowto deletecat')} **How To...** 

{button ,AL(`formats;properties;update')} Related Topics

#### To create a catalog

1. Click the **Start** menu and point to **Programs**. In the Programs folder, point to **HiJaak Express**. Click **HiJaak Catalog Setup**.

The HiJaak Catalog Setup dialog box displays.

2. Click Create Catalog.

The Create Catalog dialog box displays.

- 3. From the Save In list, select the drive and folder where you want to save the new catalog.
- 4. In the **File Name** box, type the name that you want to give the catalog file. HiJaak Express automatically assigns the .CAT file type and extension.
- 5. Click Create.

HiJaak Express creates and opens this new catalog. Its name appears in the Open Catalog list in this dialog box. Note that the Contents area will be empty until you add files to the new catalog.

#### To delete a catalog

▶ To delete a catalog file, run Explorer and open the folder that contains the catalog file. Then right-click the catalog file and select **Delete**. The catalog file and all the thumbnails and file information contained within it is removed from your disk.

► To delete a catalog name from the Known Catalogs list in the Catalogs List dialog box, open the **Catalogs List** dialog box, click the catalog name and then click **Delete**. The catalog is removed from your list of **Known Catalogs**, but remains on the disk.

{button ,AL(`prohowto createcat;prohowto opencat;')} Related Topics

#### To open a catalog

1. Click the **Start** menu and point to **Programs**. In the Programs folder, point to **HiJaak Express**. Click **HiJaak Catalog Setup**.

The Catalogs page of the HiJaak Catalog Setup dialog box displays.

**Note:** If you have disabled catalogs, then the Setup page rather than the Catalogs page will display. To continue, select **Enable HiJaak Shell Extensions**, click **OK**, then start this procedure again.

2. To open a catalog, pull down the **Open Catalog** list and click the name of the catalog you want to open. The catalog that was open closes, and the catalog you selected opens.

**Tip:** If you don't see the name of the catalog you want to open, click **Catalogs List**. When the Catalog List dialog box displays, click **Find Catalogs** and select the path to the catalog. HiJaak will search the drive and add the catalog to the Known Catalogs list. Click **Close** to return to the Catalogs page. Then repeat step 2.

3. To close HiJaak Catalog Setup, click OK.

#### Tips:

- If you want to open the catalog but still keep it available to other users to open as well, you need to open the catalog in read only mode. In the Catalogs page, click Catalogs List. When the Catalog List dialog box displays, select the Read Only check list beside the name of the catalog you want to open in readonly mode. A check appears beside the catalog name. Click Close, then follow steps 2 and 3, above. Note that if you open a catalog in read-only mode, then all catalog editing functions, including update, delete and remove from catalog will be disabled.
- To remove a catalog from the Catalog List, click the catalog name and click **Delete**. The catalog will no longer be available for catalog management or searches.
- You can also open a catalog by double-clicking its file icon in Windows Explorer.

# To rename a catalog

- 1. Run Windows Explorer.
- 2. Switch to the folder that contains the catalog you want to rename.
- 3. Right-click the CATALOG.CAT file you want to rename. The file's shortcut menu displays.
- 4. Click **Rename Catalog**. The Rename Catalog dialog box displays.
- 5. In the **New Name** box, type the new name for the catalog using a CAT extension and click **OK** to change the name of the catalog.

#### To specify a default catalog

1. Click the **Start** menu and point to **Programs**. In the Programs folder, point to **HiJaak Express**. Click **HiJaak Catalog Setup**.

The HiJaak Catalog Setup dialog box displays.

2. Click Catalogs List.

The Catalog List dialog box displays.

3. The default catalog is the catalog that is loaded every time you restart your computer. To select the default catalog, click on one of the following options in the Default Catalog area:

**Make the selected catalog the default:** In the Known Catalogs List, click the catalog that you want to make the default and click this option button. The catalog you select will be loaded every time you restart.

**Make the last opened catalog the default:** Select this option to make the last catalog you had open when you shut down load when you restart.

**Don't load any catalogs on startup:** Select this option if you don't use HiJaak's cataloging features. There will be no default catalog, which means no catalog will be loaded when you start up.

- 4. To close this dialog box and return to the Catalogs page, click **Close**.
- 5. To close HiJaak Catalog Setup, click OK.

#### To merge catalog information

1. Click the **Start** menu and point to **Programs**. In the Programs folder, point to **HiJaak Express**. Click **HiJaak Catalog Setup**.

The Catalogs tab of the HiJaak Catalog Setup dialog box displays.

 In the Contents list, click the file or, press the CTRL key and click the files that you want to merge into another catalog.
 The Contents list is located directly beneath the text "Contents of path)catalog name cat." You may

The Contents list is located directly beneath the text "Contents of path\catalog name.cat." You may have to click a drive letter and folder in this tree to expand it and view its contents.

- 3. Click **Copy** or **Cut** to copy or move the catalog information. The Paste into Catalog dialog box displays.
- 4. Select the drive, folder and file name of the catalog in which you want to merge the new file information and click **OK**.

HiJaak Express closes the active catalog, opens the catalog you selected, and copies the file information you selected into it.

If you selected Cut, then the thumbnail and file information is removed from the original catalog.

# Setting Up the HiJaak Catalog

You can customize many of the settings of the HiJaak Catalog:

- Customize thumbnail colors and sizes
- <u>Customize the shortcut menu</u>
- Customize your file formats list
- Compact the catalog

Other uses of HiJaak Catalog Setup are customizing updating, and viewing, creating and opening catalogs: click the related topics button, below.

{button ,AL(`prohowto thumbsize;prohowto shortcut;prohowto addext;prohowto delext')} **How To...** {button ,AL(`catalogs;formats;properties;update')} **Related Topics** 

# **Customizing Thumbnail Colors and Sizes**

You can select the number of colors and the size at which HiJaak Express will create and display thumbnails of your images. You select one thumbnail size for all your icons in Windows, and one size for the HiJaak Large Icon selection in Windows Explorer.

{button ,AL(`prohowto thumbsize',1,`',`')} **How To...** 

#### To set up icon size and color

1. Click the **Start** menu and point to **Programs**. In the Programs folder, point to **HiJaak Express**. Click **HiJaak Catalog Setup**.

The HiJaak Catalog Setup dialog box displays.

- 2. Click the **Setup** tab. The Setup page displays.
- 3. To display icons and thumbnails using the most colors available on your system, select the **Use High-Color Icons** check box.

If you clear this check box, HiJaak Express displays icons using 16 colors. If your display and your Windows setup supports 256 colors or more, we suggest that you select the Use-High Color Icons option to use these colors to display thumbnails.

- 4. To select the thumbnail size, pull down the Thumbnail Creation Size list and select 64x64, 72x72, 86x86, 100x100 or 120x120. Thumbnail size is measured in pixels.
  HiJaak Express also adds a Large Icons option to Windows Explorer. This icon displays thumbnails at up to 120x120 pixels.
- 5. To change the size at which thumbnails display in HiJaak Thumbnails mode, pull down the Size list in the Explorer Large Icon Size list and select the number of squared pixels you want to use. You can also choose which file types will display using this large size: all files or just all images.
- To accept the changes without closing HiJaak Catalog Setup, click Apply. HiJaak Catalog Setup remains open, allowing you to change additional setup options. To accept changes and close HiJaak Catalog Setup, click OK.

Tip:

• To display icons in Windows Explorer using the HiJaak extra large icon size, click the HiJaak Thumbnails button in the Windows Explorer toolbar.

• You can also display the Setup tab of HiJaak Catalog Setup by right-clicking the HiJaak Thumbnails button in the Explorer toolbar.

# **Customizing the Shortcut Menu**

You can select which HiJaak commands appear in the shortcut menu of HiJaak-supported graphics files. This is useful if you want to customize the shortcut menu or disable all HiJaak shell extensions. {button ,AL(`prohowto shortcut',1,`',`')} **How To...** 

#### To customize the shortcut menu

1. Click the Start button and point to Programs. In the Programs folder, point to HiJaak Express. Click HiJaak Catalog Setup.

The HiJaak Catalog Setup dialog box displays.

- 2. Click the **Setup** tab. The Setup page displays.
- In the HiJaak Shortcut Menu Items area of the dialog box, select the check boxes beside the items you want to appear in the shortcut menu of HiJaak-supported graphics files. All check boxes are selected by default. If you clear any of the check boxes, those shortcut menu items will no longer display in the shortcut menus of supported image types.
- 4. In the HiJaak Catalog Setup dialog box, click OK.

# **Compacting the Catalog**

If you often add and delete files from a catalog, your catalog may contain extraneous information which is using more of your disk space than it has to. This happens because not all information is deleted from the catalog when you add a file. You can, however, easily compact the catalog and save that disk space. {button ,AL(`prohowto compact',1,`',`')} **How To...** 

#### To compact a catalog

1. Click the **Start** menu and point to **Programs**. In the Programs folder, point to **HiJaak Express**. Click **HiJaak Catalog Setup**.

The HiJaak Catalog Setup dialog box displays with a tree representing all the files and folders that have been added to the active catalog.

- 2. Click Catalog Info (Alt+i). The Catalog Info dialog box displays.
- 3. Check to see if this dialog box "recommends" that you compact your catalog. If so, click **Compact** (Alt+p).

HiJaak compacts your catalog, deleting any extraneous information.

- 4. In the Catalog Info dialog box, click the **<u>C</u>lose** button (Alt+c).
- 5. To close HiJaak Catalog Setup, click OK (Enter).

# **Catalogs Tab**

Displays a list of all catalogs on your system and the contents of the active catalog. Also allows you to create, delete, open and maintain lists of catalogs and their contents.

#### Тір

For help on a specific command, right-click the command and select What's This? {button ,AL(`prohowto createcat;prohowto opencat;prohowto mergecat;prohowto viewcontents;prohowto deletecat')} **How To...** 

#### **Open Catalog**

Lists all catalogs available to the system. These catalogs have been created and registered with HiJaak Express and Windows. The catalog name displayed is the active catalog. If it has this icon reside it, then the catalog is read only and you will not be able to update it.

To mark the catalog read/write, click the Catalogs List button and deselect the read only check beside the catalog name in the Known Catalogs List.

#### Contents

Displays the folders and files contained within the active catalog.

### **Create Catalog**

Displays the Create Catalog dialog box, in which you can specify a path and file name to create a new catalog.

## Catalog Info

Displays information about the active catalog, such as size, last modified date and rights.

## Catalogs List

Displays the Catalog List dialog box in which you can manage all available catalogs.

#### Cut

Removes the selected thumbnails from the Catalog and displays the Paste into Catalog dialog box, from which you can select a catalog into which you want to paste the thumbnails. This command allows you to move file information from one catalog into another.

#### Сору

Copies the selected thumbnails and displays the Paste into Catalog dialog box, from which you can select a catalog into which you want to paste the thumbnails. This command allows you to copy file information from one catalog into another.

#### Delete

Removes the selected file thumbnail and information from the catalog. The file itself is not deleted.

## Thumbnail

Displays a bitmapped representation of the selected file.

# **Catalog List Dialog Box**

This dialog box contains a list of all registered HiJaak catalogs. You can add and delete catalogs to this list, mark catalogs read-only or specify the default catalog.

Tip

For help on a specific command, right-click the command and select What's This? {button ,AL(`prohowto opencat;prohowto defcat;prohowto deletecat')} **How To...** 

## **Known Catalogs**

Lists all registered catalogs and indicates if they are read/write or read-only. If a catalog is opened read/ write by one user, it cannot be opened by other users. Your default catalog is always read/write.

# **Read Only**

Tags the selected catalog read-only. When a catalog is read-only, no editing functions such as update and delete are available; however, multiple users will be able to access the catalog.

Click in the column under Read Only and beside the catalog name that you want to tag read only. A check appears beside the catalog name.

# **Find Catalogs**

Displays the Find Catalogs dialog box, which scans a specified drive for HiJaak catalogs and adds them to the Known Catalogs List.

## Delete

Removes the selected catalog from the Known Catalogs List. The deleted catalog won't be available for further catalog management or searches with HiJaak Catalog Find.

# Make Selected Catalog the Default

Specifies that the catalog selected in the known Catalogs List when this option is selected is the default. The default catalog is the catalog that is loaded when you start your system.

# Make Last Opened Catalog the Default

Specifies that the catalog that was open when you last shut down your system will be loaded again when you restart your system.

# Don't Load Any Catalogs on Startup

Prevents any catalogs from loading on start up. Catalogs can be later opened, but none will be a default. Select this option if you don't use HiJaak's cataloging feature or you are having problems with HiJaak Update on startup.

# Catalog Info dialog box

Displays the following information about the active catalog:

- Name: displays the file name of the active catalog and its status: read-only or read/write.
- Location: displays the drive and folder in which this catalog exists.
- Number of files: displays the number of files that are updated and thumbnailed in this catalog.
- Compact: Removes extraneous information from the catalog, compacting it and making it more efficient. When you delete thumbnails from a catalog, HiJaak only prevents the thumbnail and file information from displaying. The thumbnail and file information still exist in the actual catalog. The Compact command removes all information about those thumbnails that were deleted from the catalog, and therefore decreases catalog size. This saves disk space and allows you to quickly and efficiently search and display the contents of your catalog. This saves disk space and allows you to quickly and efficiently search and display the contents of your catalog.

## Name

Displays the file name of the active catalog and its status: read-only or read/write.

## Location

Displays the drive and folder in which this catalog exists.

### Number of files

Displays the number of files that are updated and thumbnailed in this catalog.

#### Compact

Removes extraneous information from the catalog, compacting it and making it more efficient. When you delete thumbnails from a catalog, HiJaak only prevents the thumbnail and file information from displaying. The thumbnail and file information still exist in the actual catalog. The Compact command removes all information about those thumbnails that were deleted from the catalog, and therefore decreases catalog size. This saves disk space and allows you to quickly and efficiently search and display the contents of your catalog.

# Paste into Catalog Dialog Box

This dialog box allows you to merge the file information and thumbnails selected in the Catalogs Contents List into the catalog you select in this dialog box. If you selected the Cut button to display this dialog box, then the file information will be moved into the catalog you select here. If you selected the Copy button to display this dialog box, then the file information will be copied into the catalog you select here.] {button ,AL(`prohowto mergecat',1,`',`')} **How To...** 

### Browse

Displays the Browse for Folder dialog box, which allows you to browse through folders to find the folder or file you want.

# **Browse Dialog Box**

Allows you to browse for the folder and file name catalog into which you want to paste the selected files. Pull down the **Look In** list and select the drive, and double-click the folder. Click the name of the catalog or type it into the the **File Name** field. Click **Open** and the path and file name will appear in Paste into Catalog dialog box.

# **Create Catalog Dialog Box**

This dialog box allows you to create a new <u>Catalog</u>. You can save this Catalog under any name and location. Creating different Catalogs is useful because it allows you to store private files in a Catalog on your hard drive and access shared files on a network.

{button ,AL(`prohowto createcat')} **How To...** 

# Setup Tab

Allows you to setup HiJaak Express shell extensions. You can control the number of colors in all your Windows icons and you can also control the size at which thumbnails will be created and the size at which they will be displayed. You can also enable or disable the individual shell extension shortcut menu items.

#### Тір

Tip For help on a specific command, right-click the command and select What's This?

#### **Enable HiJaak Shell Extensions**

Enables HiJaak Catalogs and all related options.

Note that if you deselect this option, you will no longer have access to the HiJaak Shell Extensions. Select this option only if you are having problems using the catalogs and you need to disable them for troubleshooting purposes.

#### Use HiJaak Icons for Explorer Large Icons

Replaces generic icons in Windows Explorer with HiJaak thumbnails when the Large Icons view option is selected in Explorer.

If you deselect this option, the only time you will see HiJaak thumbnails is when you are using HiJaak Extra Large Thumbnail mode.

#### **Use High-Color Icons**

Displays icons in Windows using the most colors available on your system (up to 64K). If you deselect this option, HiJaak Express will display icons using 16 colors. 16-color icons will display well if your system only supports 16 colors, however, if your display supports any more than 16 colors, selecting this option is highly recommended.

This option has relatively little affect on the file size of your database.

#### Thumbnail Creation Size

Determines the size in pixels at which thumbnails will be created and displayed. Possible sizes range from 64 to 120 pixels. Note that a change made here will change the display of *all* your Windows thumbnails and icons, not just those created by HiJaak Express.

Pull down the **Thumbnail Creation Size** list and select the size at which you want to create and display thumbnails.

#### HiJaak Shortcut Menu Items

Contains all available shortcut menu items in HiJaak Express. You can toggle the display of the each menu item in the shortcut menu of supported files by selecting the check boxes. All check boxes are selected by default, so all shortcut menu items will display by default.

## HiJaak View

Toggles the display of the HiJaak View menu item in the shortcut menu of HiJaak-supported files. This menu item runs HiJaak Express and opens the selected file.

## HiJaak Print

Toggles the display of the HiJaak Print menu item in the shortcut menu of HiJaak-supported files. The HiJaak Print menu item allows you to print a file.

#### **HiJaak Print Thumbnails**

Toggles the display of the HiJaak Print Thumbnails menu item in the shortcut menu of HiJaak-supported files. The HiJaak Print Thumbnails menu item prints the selected thumbnails.

## HiJaak Update

Toggles the display of the HiJaak Update menu item in the shortcut menu of HiJaak-supported files. The HiJaak Updated menu item thumbnails the selected file and adds it to the HiJaak Catalog.

## HiJaak Convert

Toggles the display of the HiJaak Convert menu item in the shortcut menu of HiJaak-supported files. The HiJaak Convert menu item allows you to convert the selected file to any supported format.

#### **HiJaak Copy**

Toggles the display of the HiJaak Copy menu item in the shortcut menu of HiJaak-supported files. The HiJaak Copy menu item places a copy of the selected file in the Windows Clipboard, from where you can paste it into any application that supports pasting graphics from the Windows Clipboard.

# **Remove from Catalog**

Toggles the display of the Remove from Catalog menu item in the shortcut menu of HiJaak-supported files. This menu item removes information about the selected file from the HiJaak Catalog.

# Explorer Extra Large Icon Size

Specifies at what size thumbnails will display in Windows Explorer when the HiJaak Thumbnails button is selected.

# Display All Icons at This Size

Display all file icons at the size selected in the Explorer Extra Large Icons size area, including image, document and data icons..

# Display Only Image Icons at This Size

Displays only image thumbnails in Windows Explorer at the size selected in the Explorer Extra Large Icons size area. All other files are displayed at Windows default large icon size.